

**HARRISON COUNTY  
APRIL 23, 2026  
REQUEST FOR QUALIFICATIONS  
RFQ 2026-002**

**ENGINEERING AND DESIGN SERVICES:  
HARRISON COUNTY AIRPORT**

**CLOSING DATE**  
Thursday, May 18, 2026  
2:00 P.M.

**AT**

Harrison County Purchasing Dept.  
200 W Houston St, Rm 107  
Marshall, TX 75670  
Darla Haynes, Purchasing Agent

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# **Harrison County Airport Request for Qualifications (RFQ) for Professional Engineering Services**

Harrison County is seeking an experienced airport engineering firm with proven qualifications to provide professional airport engineering services for a full range of aviation needs at Harrison County Airport.

Harrison County intends to engage a professional engineering firm for services subject to 49 U.S.C. §47107(a)(17), pursuant to Texas Local Government Code Chapter 262 and, Chapter 2254, Subchapter A, of the Government Code, and 2 CFR 200 in its entirety.

Harrison County will receive qualification statements for services including (but not necessarily limited to) the grant application, project programming, detailed design, bidding and award, construction administration and inspection, grant closeout and engineering evaluations and federal environmental documents (categorical exclusions, environmental assessments, or spill prevention plans) as necessary.

## **Scope**

Utilizing multiple engineering/design and construction grants over the course of the next five years, (2026-2030) future scope of work items at the Harrison County Airport may include the following:

- Obstruction Removal and reinstatement of full approach
- Replace PAPIs and other Lighting/Electrical improvements
- Security Upgrades
- Relocate Wind Cone/Segmented Circle; Install Supplemental Wind Cone
- Taxiway Geometry Improvements
- Install MITL
- Routine Pavement Maintenance/Obstruction Removal
- Runway 2-20 Taxiway Construction & Airfield Signage Upgrades
- Install Runway 2-20 Visual Approval Aids
- Airport Access Road and Public Parking
- T-Hangar Expansion and Taxilane Construction
- Property Acquisition to Protect Ultimate Safety Areas
- Runway 15-33 Extension and Related Projects
- Construct Taxiway/Taxilanes for Landside Development (West)
- Terminal Building Improvements
- Construct Taxiway/Taxilanes for Landside Development (East)
- Water, Sewer and Utility Relocations and Improvements
- Rainwater Drainage improvements and Repairs

Harrison County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all respondents that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded a full and fair opportunity to submit in response to this solicitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The proposed contract is subject to 49 CFR Part 26 concerning the participation of disadvantaged Business Enterprises (DBE). DBE participation will be analyzed, and necessary goals will be set upon commencement of each project.

The qualification statement should address a firm's capability to perform engineering and design services to deliver local, state, and federally funded airport improvement projects listed above that comply with state and federal design standards.

Harrison County reserves the right to determine which of the services listed above may or may not be awarded to the successful firm and to initiate additional procurement action for any of the services listed above.

To assist with your qualification statement preparation, the criteria, project diagram, and excerpts from the most recent Airport Layout Plan has been provided within this RFQ. The qualification statement should address a technical approach for the current scope only. Firms shall list relevant past projects.

## **Deadline for Submission**

Proposals must be received no later than Monday, May 18, 2026, by 2:00 P.M. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether the delay was outside the control of the submitting firm. All submissions are required to be one (1) hardcopy plus one (1) electronic copy via flash drive to the following address:

Harrison County Purchasing  
200 W Houston St, Rm 107  
Marshall, TX 75670  
Darla Haynes, Purchasing Agent

**No email or digital download link submissions will be accepted.**

Statement of Qualifications submissions shall be plainly marked on the outside of the envelope as follows: Professional Engineering Services for the Harrison County Airport due Thursday, May 18, 2026, by 2:00 P.M. Submission sent by regular/overnight mail must be received prior to 2:00 P.M. on May 18, 2026.

Responses received after the deadline or those that include electronic links or QR codes will be deemed non-responsive.

## **Selection**

### **Qualification Submission (STEP 1)**

Those interested in submitting a Response are encouraged to visit the site. Any questions pertaining to the site can be directed to Danny Aiello at (318) 470-5203 or [airport@co.harrison.tx.us](mailto:airport@co.harrison.tx.us). All site visits and questions must be completed/asked before Thursday, May 14, 2026. Harrison County may, if appropriate, circulate the question and answer to all service providers known to be interested in responding to this request.

Each Respondent must submit a Qualifications Submission containing a full and complete response to each of the Criteria set forth below. No price or cost information is to be included with a Qualifications Submission. The inclusion of pricing or cost information in a Qualifications submission may be an automatic disqualification of the Respondent at the sole discretion of Harrison County.

Please present the qualification in the manner best suited in your judgment that will communicate answers to the scope of this RFQ. Harrison County values brevity and tends to appreciate shorter rather than longer documents, all things being equal.

### **Criteria for Qualification Submission**

#### **In preparing your Qualifications Submission, provide each of the following:**

- A. Brief history of Engineering Service Provider including general background and resumes of proposed project staff that demonstrates relevant experience, knowledge of and experience working with Harrison County, local government agencies, and federally funded projects. Please identify any firms with which you would partner and collaborate for these projects.
- B. References of similar local government projects including a brief description of work performance that demonstrates ability to aid in completion of projects in efficient and timely manner, deliver design on an accelerated schedule and where the specified budget is understood and prioritized.
- C. A statement substantiating the resources of the engineering services provider and the ability to carry out the scope of work requested that includes the actual tasks to be completed within each category.
- D. A copy of your certificate of insurance for professional liability

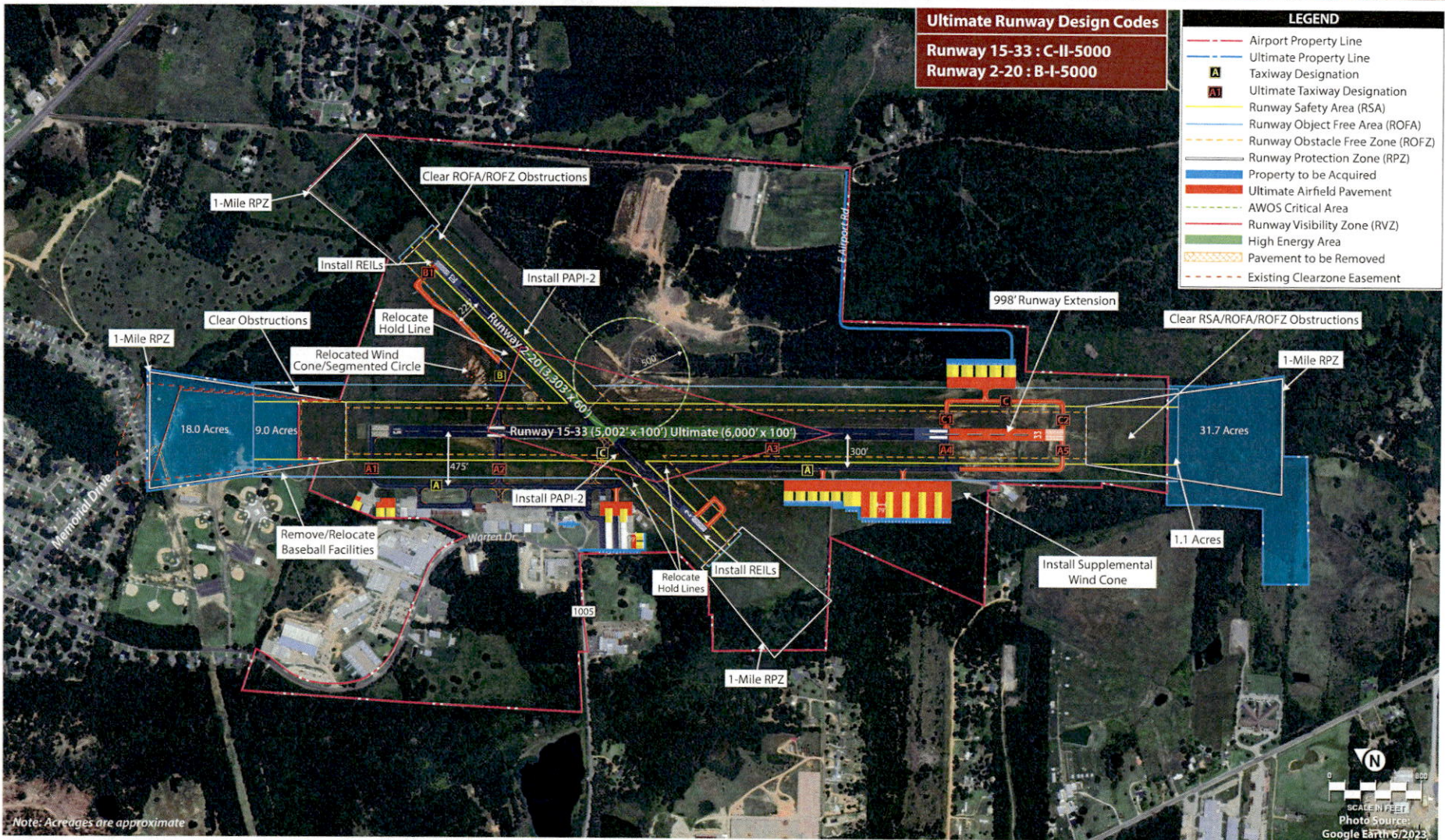
## **Qualification Evaluation {STEP 2}**

### Evaluation Factors and Weighting of those Factors

The Selection Committee, in evaluating detailed qualifications from the listed architects/engineers, shall use the following criteria. They should suffice for most projects. You will notice that we have proposed scoring values for each criterion. Should there be special circumstances, criteria and their respective scoring values may be adjusted.

- 1. Recent experience of the project team with comparable airport projects within the past ten years. (25 points)**  
Do the qualifications indicate that the project team has recent direct experience with other general aviation airports designing similar improvements to those proposed at this location?
- 2. Proposed technical approach (30 points)**  
Does the architect/engineer provide evidence of understanding of the project; and any unique architectural/engineering aspects associated with the proposed project and how to address them?
- 3. Project design schedule and ability to meet schedules and deadlines (25 points)**  
Does the proposed design team have sufficient time to work on this project? Has the firm demonstrated an ability to meet design schedules in the past? Does the firm demonstrate a proven track record of delivering design documents on an accelerated schedule without compromising quality?
- 4. Construction Management Experience (20 points)**  
The architect/engineer will oversee the airport construction. Therefore, it is critical that the architect/engineer be involved in the day-to-day construction activities through a full-time resident project representative and periodic site visits. What evidence do the qualifications provide as to the architect/engineer's commitment to proactive and consistent representation during construction?

The consultant selection committee will be composed of local Airport Administrators and County Representatives. The final selection by the committee will generally be made following the completion of review of the proposals. The committee will review all proposals and rate and rank each. Upon ranking by the selection committee, a recommendation will be presented to the Harrison County Commissioners' Court. Subject to Court approval, the top-rated firm will be notified and invited to begin fee negotiations for the design and bidding phases. The selection committee reserves the right to conduct interviews if deemed necessary.



more time to complete and more detailed information. Guidance on what level of documentation is required for a specific project is provided in FAA Order 1050.1F, *Environmental Impacts: Policies and Procedures*. The environmental overview presented in the previous chapter addresses NEPA and provides an evaluation of various environmental categories for ASL.

There are several local financing options to fund future development at airports, including airport revenue, issuance of a variety of bond types, and leasehold financing. These strategies could be used to fund the local matching share or complete a project if grant funding cannot be arranged.

As shown in **Table 5A**, the total CIP is estimated at approximately \$46.1 million. The share eligible for FAA/TxDOT funding is estimated at \$39.6 million, while the local share is estimated at \$6.5 million. Project details are summarized below. In some cases, particularly in the ultimate term, projects have been grouped together for ease of long-range planning.

**TABLE 5A | Capital Improvement Program**

#	Project Description	Cost Estimate	Federal/TxDOT Share	Airport Sponsor/ Local Share
<b>Existing/Future Projects (0-5 Years)</b>				
<b>FY 2025</b>				
1	Obstruction Removal	\$33,600	\$31,920	\$1,680
<b>FY 2027</b>				
2	Replace PAPIs	\$517,200	\$491,340	\$25,860
3	Security Upgrades	\$24,000	\$21,600	\$2,400
<b>FY 2028</b>				
4	Relocate Wind Cone/Segmented Circle; Install Supplemental Wind Cone	\$536,760	\$483,084	\$53,676
5	Taxiway Geometry Improvements	\$902,280	\$812,052	\$90,228
<b>FY 2029</b>				
6	Install MITL	\$1,176,480	\$1,058,832	\$117,648
<b>TxDOT Coordination Projects</b>				
7	Routine Pavement Maintenance	\$6,725,040	\$6,052,536	\$672,504
8	Obstruction Removal	\$1,278,600	\$1,150,740	\$127,860
<b>Short-Term Projects Subtotal:</b>		<b>\$11,193,960</b>	<b>\$10,102,104</b>	<b>\$1,091,856</b>
<b>Ultimate Projects (6-20+ Years)</b>				
9	Runway 2-20 Taxiway Construction & Airfield Signage Upgrades	\$2,610,960	\$2,349,864	\$261,096
10	Install Runway 2-20 Visual Approval Aids	\$916,620	\$824,958	\$91,662
11	Airport Access Road and Public Parking	\$1,090,186	\$981,167	\$109,019
12	T-hangar Expansion and Taxilane Construction	\$2,538,864	\$972,000	\$1,566,864
13	Property Acquisition to Protect Ultimate Safety Areas	\$1,958,640	\$1,762,776	\$195,864
14	Runway 15-33 Extension and Related Projects	\$5,073,266	\$4,565,939	\$507,327
15	Construct Taxilanes for Landside Development (West)	\$7,343,760	\$6,609,384	\$734,376
16	Terminal Building Improvements	\$660,000	–	\$660,000
17	Construct Taxiway/Taxilanes for Landside Development (East)	\$6,751,440	\$6,076,296	\$675,144
18	Routine Pavement Maintenance	\$4,192,800	\$3,773,520	\$419,280
19	Obstruction Removal	\$1,773,000	\$1,595,700	\$177,300
<b>Ultimate Projects Subtotal:</b>		<b>\$34,909,536</b>	<b>\$29,511,604</b>	<b>\$5,397,931</b>
<b>CIP Total:</b>		<b>\$46,103,496</b>	<b>\$39,613,708</b>	<b>\$6,489,787</b>